

February 1, 2017

The Norton City Council met in regular session Wednesday, February 1, 2017, at 5:30 p.m., with Mayor Jim Miller presiding. Council members present were Jerry Jones, Dennis Gilhousen, Jeff Urban, Gary Lacy and Ron Briery. Others present were Curtis Eveleigh, Norman and Carol Olliff, Robert Bowman, Dan Bainter, Jamie Amlong, Ron Ridley, Chad Buckley and Darla Ellis. Chriss McDiffett and Karen Griffiths were absent.

Motion was made by Ron Briery and seconded by Dennis Gilhousen to approve the January 18, 2017, council meeting minutes as written. Vote taken. Motion carried.

The following building permit was presented:

Mark Ulmer - \$9,000 – Install egress windows and reroofing at 601 N. Norton

Curtis Eveleigh stated the Planning Commission has been revising the City’s zoning qualifications and mapping and will present their recommendations to Council in the next few months. The Utility District would be eliminated and combined with other zones. He stated the Planning Commission thinks there is a lot of miscommunication with building permits. They suggest the Code Inspector develop a checklist with the conditions which must be met for approval of a building permit, such as a site plan or building plan. Mayor Miller stated he would like the Public Safety Committee to review the checklist and work out fees and requirements; he would like this taken care of no later than March 1.

Norman Olliff expressed concerns about the Ordinance regarding temporary storage/shipping containers. He stated some of these containers look very nice and are airtight. They are safe and of good quality. He said they should be allowed as long as they are painted properly and look nice. He said there are already some around town and asked if the existing ones will be grandfathered in. Mayor Miller thanked him for coming and said the Public Safety Committee will discuss it further before the final reading. Motion was made by Jerry Jones and seconded by Gary Lacy to waive the formal second reading on Ordinance #1695, amending Chapter 16 of the City Code as it pertains to zoning regulations within the City of Norton, regarding the regulation of temporary storage/shipping containers. Vote taken. Motion carried.

Jamie Amlong reported he and Chad are meeting with businesses to insure that proper backflow preventers and reduced pressure zone valve assemblies are being used to insure that contaminants are not allowed to flow from the customer’s side of the water service back to the distribution side. They are meeting with higher risk services first and working with the customer to get the proper devices installed.

Motion was made by Gary Lacy and seconded by Chriss McDiffett to recess the City Council meeting at 5:55 p.m., to conduct a Public Building Commission meeting. Vote taken. Motion carried.

The Norton Public Building Commission met on February 1, 2017 at 5:55 p.m., with the following PBC members present: Jim Miller, Jerry Jones, Dennis Gilhousen, Jeff Urban, Gary Lacy and Ron Briery. Chriss McDiffett was absent.

According to the PBC Bylaws, the PBC shall hold an annual meeting on the first calendar meeting after council members are sworn in, where the President, Vice President and Secretary shall be elected each year.

Motion was made by Ron Briery and seconded by Jerry Jones to approve the minutes of the July 1, 2015 PBC Meeting. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Jerry Jones to keep all officers the same for another year. Vote taken. Motion carried.

There was no further business so the PBC meeting was adjourned at 5:57 p.m.

The Norton City Council meeting was reconvened at 5:57 p.m.

Mayor Miller reminded everyone that they need to register their dogs and cats every year. The animal tag is only good for the calendar year, and a new tag should be purchased each year.

Motion was made by Dennis Gilhousen and seconded by Jerry Jones to approve Mayor Miller’s Council Committee appointments, board positions and other City appointments for 2017-2018 as follows:

<u>COMMITTEE</u>	<u>CHAIRPERSON</u>	<u>VICE CHAIR</u>	<u>MEMBER</u>
FINANCE	Jerry Jones	Gary Lacy	Chriss McDiffett
UTILITY	Gary Lacy	Chriss McDiffett	Dennis Gilhousen
PERSONNEL *	Jeff Urban	Ron Briery	Jerry Jones
PUBLIC SAFETY	Ron Briery	Jerry Jones	Jeff Urban
PARKS/CEMETERY	Dennis Gilhousen	Jeff Urban	Ron Briery
PUBLIC WORKS	Chriss McDiffett	Dennis Gilhousen	Gary Lacy

Airport Board

-- Ron Briery / Jeff Urban

K.M.E.A. Council Representative

-- Mayor Miller / Chad Buckley / Darla Ellis

County Commission Council Representative	-- Gary Lacy
Bed Tax Committee Council Representative	-- Ron Briery
Library Board	-- Mayor Miller
Solid Waste Committee Representatives	-- Mayor Miller / Chad Buckley / Jerry Jones
Economic Development Committee	-- Jerry Jones / Mayor Miller
Chamber of Commerce Council Representative	-- Dennis Gilhousen
20/20 Emergency Planning Committee	-- Jeff Urban
Norton City Clerk	-- Darla Ellis
Norton City Treasurer	-- Patty Rowh
Chief of Police	-- Ron Ridley
Norton City Attorney	-- Karen Griffiths
Norton City Prosecutor	-- Doug Sebelius
Fire Chief	-- Cameron Archer
Assistant Fire Chief	-- Steve Otter
Municipal Judge	-- Jerry Hawks
Official City Newspaper	-- The Norton Telegram
Official City Radio Station	-- K.Q.N.K.
City Health Officer	-- Dr. Jeff McKinley

Vote taken. Motion carried.

Mayor Miller reported various Boards and Committees have positions coming open in February of 2017, including the Tourism Committee, Housing Authority Board, Planning Commission, Library Board, Airport Board and Economic Development.

Motion was made by Jerry Jones and seconded by Gary Lacy to accept the following Tourism Committee appointments: the reappointment of Donna Mulford, Lee Ann Shearer and Ron Fisher, and the new appointment of Mark Griffin and Jay Bhatka with terms expiring in February of 2019; and the appointment of Sandy Bhatka to fill the unexpired term ending in February of 2018. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Gary Lacy to approve the reappointment of Tonya Stover and Carol Mayor to the Housing Authority Board with the term expiring in February of 2021. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Dennis Gilhousen to approve the reappointment of Bill Vacura, Timm Meyer and Curtis Eveleigh to the Planning Commission with their terms expiring in February, 2020; and the appointment of Lee Russell to the Planning Commission to fill the unexpired term expiring in February of 2018. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Gary Lacy to approve the reappointments of David Graham and Margaret Thomas to the Library Board for their second term, which will expire in February of 2021. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Gary Lacy to approve the reappointment of John Griffiths to the Airport Board with the term expiring in February of 2019. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Dennis Gilhousen to approve the reappointment of Mike Posson to the Economic Development Board with the term expiring in February of 2019. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Gary Lacy to hire Samuel Batson as a Maintenance I position in the Public Works department at a starting pay range of 5-A. Vote taken. Motion carried.

Motion was made by Gary Lacy and seconded by Dennis Gilhousen to hire Bryce Dockendorf as a Refuse I position at a starting pay range of 5-A. Vote taken. Motion carried.

A Water Use Agreement was signed with Ag Valley regarding extending water service to their agronomy facility at 10380 Hwy 283 in Norton. Chad Buckley reported the City has begun the installation of the water main this week.

Chad Buckley stated he met with the County Commission and agreed on city-wide cleanup dates for 2017. Motion was made by Dennis Gilhousen and seconded by Jerry Jones to schedule the 2017 Spring cleanup days on April 24-26 and the Fall cleanup dates on October 2-4. Vote taken. Motion carried.

Motion was made by Gary Lacy and seconded by Ron Briery to approve the demolition permit prepared by City Administrator Chad Buckley, with a time limit for demolition projects of 30 days. Mayor Miller stated currently a building permit is good for 180 days, which is entirely too long for a demolition project. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Jerry Jones to allow the City Administrator to solicit bids for a new air conditioner unit at the Library. Vote taken. Motion carried.

Chad Buckley stated Wes Bainter has the framing crew here working on finishing one of the basements at the Bainter housing project. The weathered trusses have been removed from the project site.

Jerry Jones asked what the status was for selling the abandoned vehicles at the City's impound lot. Chief Ridley stated he has given the list to City Attorney Karen Griffiths for publication. Three of the vehicles in the impound lot were towed by the Sheriff's Office, so they will pay their part of the publication cost.

Motion was made by Dennis Gilhousen and seconded by Ron Briery to make improvements to Mapes Park by extending the concrete slab and reorienting the basketball goals. John Mapes makes a contribution annually for the upkeep of the park and his recent donation will be used for these improvements. Ron Briery said as soon as the weather allows, the project needs to be completed. Vote taken. Motion carried.

Motion was made by Dennis Gilhousen and seconded by Jerry Jones to require the contractor to replace 8 panels on the roof and the ridge caps where the roof is leaking on the new building in Elmwood Park, and if it still leaks after that, to require the contractor to replace the entire roof. The City will pay for the replacement of 2 panels on the side that were vandalized, at our expense. Vote taken. Motion carried.

Dennis Gilhousen reported the City will have the old parks building in Elmwood Park cleaned out by March 15 so the building can be demolished. The City will leave the concrete slab in the event someone wants to put a building back up. The Parks Committee also continues to discuss replacement of the mower and will be trying a demonstration mower that attaches to the tractor instead of the side mount they have now.

Motion was made by Dennis Gilhousen and seconded by Jerry Jones to approve the Elmwood Park schedule and ball tournament schedules for 2017. Gary Lacy stated he will vote no because he doesn't think it is safe to have car races during the fair. Vote taken. Motion carried 4-1 with Gary Lacy voting no.

Gary Lacy stated the Public Works Supervisor will be discussing the lease purchase of a backhoe with the City Administrator. It is included in the 2017 budget.

Police/Court Clerk, Crystal Richard, has been working on completing the City's website: www.cityofnorton.com.

Motion was made by Jerry Jones and seconded by Ron Briery to accept the Mayor's 2-year re-appointment of Karen Griffiths to the Northwest Kansas Community Corrections governing board. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Dennis Gilhousen to approve Appropriating Ordinance #3 as a whole. Vote taken. Motion carried.

Motion was made by Ron Briery to adjourn. Council adjourned at 6:30 p.m.

ATTEST: _____
City Clerk

Mayor: _____
James L. Miller