

October 5, 2016

The Norton City Council met in regular session Wednesday, October 5, 2016, at 5:30 p.m., with Mayor Miller presiding. Council members present were Jerry Jones, Dennis Gilhousen, Chriss McDiffett, Gary Lacy and Ron Briery. Jeff Urban was absent. Others present were Jerol DeBoer, Robert Bowman, Dana Paxton, Ron Ridley, Karen Griffiths, Chad Buckley and Darla Ellis.

Motion was made by Dennis Gilhousen and seconded by Jerry Jones to approve the September 21, 2016, council meeting minutes as written. Vote taken. Motion carried.

The following building permits were presented:

Bob Coil - \$ 4,346 – Convert carport to a garage at 603 W. Waverly

Dana Hillebrand - \$ 3,000 – Demolish structure at 335 W. Main

Donna Bantam - \$ 1,000 – Temporary roofing repairs at 218 N. First

Jean Zachow - \$ 8,000 – Reroofing at 402 N. Second

Sonya Montgomery - \$ 6,500 – Reroofing at 304 N. First

Jerol DeBoer of Penco Engineering was present to report on the Highway 36 project. They will do the final striping tomorrow and put the permanent signs up, and then KDOT will complete the coring. The project was under budget, and the City should get some of their matching funds back, but it is unknown how long it will take for the refund. Council commended Jerol and Cole Werner from Penco, and stated the entire project ran very smoothly. Chad also thanked Smokey Hill Construction for completing the project on time and under budget. A ribbon cutting for the new highway will be held October 6 at 5:30 p.m.

Motion was made by Jerry Jones and seconded by Ron Briery to waive the formal first reading of Ordinance #1692, amending the City Code relating to the appointment dates of the joint Recreation Commission. The City's appointment term will commence on February 28, 2017. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Ron Briery to waive the formal first reading of Charter Ordinance #19, in regards to the Norton Library Board appointment. The appointment terms shall begin February 28, 2017. Vote taken. Motion carried.

Chief of Police Ron Ridley reported Officer Brock Blackstone has completed his field training and Officer Amanda Dreher will complete hers in 3 weeks. The upcoming trial is scheduled to start on October 24th.

City Administrator Chad Buckley reported a truck hit a valve box while exiting Loves Convenience Store, and broke a water valve. City crews repaired the leak and will be pouring concrete around the box to prevent this from happening again. He also reported the Norton Christian Church had their Faith in Action this past weekend with over 20 projects; many other groups also assisted with these clean-up efforts.

Prosser Wilbert Construction has requested that the \$5,000 final payment be released on the pool project. Chad stated they fixed the plumbing issues and many other things on the list. The council felt the final payment should be retained because of issues with the wall by the locker room; the crack by the baby pool has also not been fixed. Karen Griffiths

stated Chad needs to let Prosser Wilbert Construction know why the payment is not being released and what still needs to be done.

Chad reported three bids were received for Norton's CDBG street project. The low bidder was Bryant & Bryant Construction, Inc. of Halstead, Kansas; their base bid was \$636,807.80 and the add alternative bid amount was \$27,944.10, for a total of \$664,751.90.

Jerry Jones reported that John Hanlon has retired from the Treasurer/Safety Officer position on the Volunteer Fire Department. Shawn Mortensen will be the new Treasurer for the Fire Department. The annual Halloween parade and wiener roast will be held on October 27th.

Chriss McDiffett stated the Street Committee met and discussions are ongoing regarding the condition of the streets in the Lintner Addition.

Motion was made by Ron Briery and seconded by Jerry Jones to adopt Resolution #18-2016, amending the Norton Personnel Rules regarding unauthorized possession, display or use of weapons. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Jerry Jones to adopt Resolution #19-2016, amending the Norton Personnel Rules regarding workplace violence. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Jerry Jones to change the cutoff time to have any utility hookups, disconnects or reconnects done during the current day from 3:30 p.m. to 4:30 p.m. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Ron Briery to approve Appropriating Ordinance #19 as a whole. Vote taken. Motion carried.

Motion was made by Ron Briery and seconded by Jerry Jones to recess, to reconvene at 5:30 p.m. on Wednesday, October 12. Council recessed at 5:57 p.m.

October 12, 2016

The Norton City Council reconvened in regular session Wednesday, October 12, 2016, at 5:30 p.m., with Mayor Jim Miller presiding. Council members present were Jerry Jones, Chriss McDiffett, Gary Lacy and Ron Briery. Dennis Gilhousen and Jeff Urban were absent. Others present were Eric Hethcoat, Justine Benoit, Robert Bowman, Dana Paxton, Dan Sisk, Jamie Amlong, Ron Ridley, Karen Griffiths, Chad Buckley and Darla Ellis.

Mayor Miller opened a Public Hearing, for the purpose of considering an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant funds under the Community Facilities category. A specific project to discuss was improvements to the City's main electrical distribution system, to include modifications to the existing power plant, the City's main electrical substation and each of the City's two remote

substations. The estimated project cost is \$944,900 with the grant request for \$400,000 of the project cost. If approved, construction would begin in October of 2017. Grant submittal is November 1, 2016 and award announcements are made on January 27, 2017.

There were no questions from the public so motion was made by Jerry Jones and seconded by Ron Briery to close the public hearing at 5:42 p.m. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Gary Lacy to approve Resolution #20-2016, certifying legal authority to apply for the 2017 Kansas Small Cities Community Development Block Grant program from the Kansas Department of Commerce and authorizing the Mayor to sign and submit such an application. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Gary Lacy to approve Resolution #21-2016, assuring the Kansas Department of Commerce that funds will be continually provided for the operation and maintenance of improvements to the electrical system to be financed with community development block grant funds. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Gary Lacy to accept the agreement with Northwest Kansas Planning and Development Commission for administrative consulting services of community development block grant funds. This contract is contingent upon CDBG funding and will be considered null and void if CDBG funding is not awarded. Vote taken. Motion carried.

Eric Hethcoat reviewed the Design and Construction Services agreement for the project, which includes design services of \$85,000 and construction administration services of \$59,550, for a lump sum fee of \$144,550. Motion was made by Gary Lacy and seconded by Jerry Jones to approve the agreement with BG Consultants, which is contingent upon the City receiving award of CDBG funding for the project. Vote taken. Motion carried.

Jerry Jones asked when City crews would begin the demolition of the house at 615 E. Lincoln. City Administrator Chad Buckley stated he plans to schedule the demolition for the week of October 24.

Motion was made by Chriss McDiffett and seconded by Gary Lacy to award the 2016 CDBG street improvement project to the low bidder, Bryant & Bryant, Inc., for the base bid and add alternate #1 in an amount of \$664,751.90. Vote taken. Motion carried.

Motion was made by Chriss McDiffett and seconded by Jerry Jones to move into Executive Session for 10 minutes from 5:55 p.m. until 6:05 p.m., for discussion of non-elected personnel with the Mayor, Council, City Administrator, City Attorney, City Clerk and Chief of Police present. Vote taken. Motion carried.

Council resumed in regular session at 6:05 p.m. Motion was made by Chriss McDiffett and seconded by Jerry Jones to return to Executive Session for 20 minutes from 6:05 p.m. until 6:25 p.m., for discussion of non-elected personnel with the Mayor, Council, City Administrator, City Attorney, City Clerk and Chief of Police present. Vote taken. Motion carried.

Council resumed in regular session at 6:25 p.m. No motions were made as a result of Executive Session.

Motion was made by Ron Briery to adjourn. Council adjourned at 6:25 p.m.

ATTEST: _____
City Clerk

Mayor: _____
James L. Miller