

March 16, 2016

The Norton City Council met in regular session Wednesday, March 16, 2016, at 5:30 p.m., with Mayor Jim Miller presiding. Council members present were Jerry Jones, Dennis Gilhousen, Chriss McDiffett, Gary Lacy and Ron Briery. Jeff Urban was absent. Others present were Robert Bowman, Dana Paxton, Dan Bainter, Dan Sisk, Logan Keiswetter, Brad Nuzum, Ron Ridley, Karen Griffiths, Chad Buckley and Patty Rowh.

Motion was made by Ron Briery and seconded by Jerry Jones to approve the March 2, 2016, council meeting minutes as written. Vote taken. Motion carried.

The following building permits were presented:

Tim & Carla Geringer - \$ 35,000 – Dwelling addition and remodel at 513 N. First Street

Walter Motor Co. - \$ 12,000 – Re-roofing structure at 124 S. Second

Norman Walter - \$ 7,500 – Re-roofing structure at 612 W. Wilberforce

Greg Graham - \$200,000 – Construct new single family dwelling at 606 Sun Ave.

Brad LeBeau - \$ 12,000 – Re-roofing structure at 610 N. Grant

Ray Hillebrand - \$ 6,000 – Re-roofing structure at 416 Sun Ave.

Ron Anderson - \$ 5,400 – Re-roofing structure at 504 N. Brown

Brandon Herman - \$ 8,000 – Re-roofing structure at 509 N. Jones

Dan Sisk introduced himself, Logan Keiswetter & Brad Nuzum as the City's line crew. He reported that the transformer project at Loves has been completed. Next they will work on providing new service to the new Almena Bank building. Also the school project has begun. He also reported there has been some flickering electricity. They have trimmed some limbs that may have caused some of the problems.

Motion was made by Jerry Jones and seconded by Ron Briery to waive the formal third reading of Charter Ordinance #18. Vote taken. Motion carried.

Motion was made by Jerry Jones and seconded by Ron Briery to adopt Charter Ordinance #18, exempting the City from the provisions of K.S.A. 14-201, relating to the appointment of the position of Chief of Police, amending the Norton City Code 1-301, and providing substitute and additional provisions on the same subject. Vote taken. Motion carried.

Chad Buckley reported there have been several inquiries as to when yard waste pick up will begin. It was decided to keep the start date the Thursday of the week of city-wide cleanup. The Public Works crew has been pouring concrete at Pool Park. The pod and the gap between Wilton Street and the parking lot have been completed. The crew has also started the sidewalk along West Street. The new water services for Larry Canaday and Tobi Boller have been completed. The Wastewater employees have been working on the lift station south of the football field. There is a switch that may not be working so Don's Electric will look at it. The Parks crew has been finishing the driveway in front of the new parks building.

Motion was made by Dennis Gilhousen and seconded by Jerry Jones to approve the purchase of a Jacobsen Turf-cat mower from Kansas Golf and Turf at a cost not to exceed \$21,147. Three bids were received. Vote taken. Motion carried.

Insurance bids are requested for the business protection policy for the City every three years. Boxler Insurance was the only agency to submit a bid this year. Motion was made by Jerry Jones and seconded by Ron Briery to approve the bid from Boxler Insurance for the City's business protection policy in the amount of \$142,637. Jerry stated this was lower than last year. Vote taken. Motion carried.

Motion was made by Dennis Gilhousen and seconded by Gary Lacy to hire Ashley Pollock for the position of Assistant Pool Manager with the same salary that was paid for the position last year. Vote taken. Motion carried.

Chad stated Mark Clayton of Prosser Wilbert Construction will be in Norton on Monday, March 21, to review the items that have been left undone at the pool facility. The Befria representatives will be here on March 22, for open enrollment for the Allstate and Vision plan. Chad reported the City has been given a price of \$1.33 per gallon for non-highway diesel. This will be for 7,500 gallons and the City has enough storage to hold a tanker load. It was decided to wait on a decision until the tanks can be EPA inspected. Chad also said the new Bobcat was delivered on Monday, March 14.

A public meeting for the Highway 36 project with KDOT will be scheduled, and Chad will inform the landowners when the meeting date has been set. Chad stated an estimate was received to drill a small well in Elmwood Park. This will be discussed at the next Utility Committee meeting. Gary Lacy stated he would also like the City to contact Mark Carter for a bid.

Motion was made by Jerry Jones and seconded by Chriss McDiffett to approve the following 2015 utility write offs and have the City Attorney proceed with the collection process, with the collection fee being assessed as an additional cost as authorized by Ordinance #1583, and also take the customers to small claims court:

2015 UTILITY WRITE-OFFS

	<i>Name</i>	<i>Acct. #</i>	<i>Service Address</i>	<i>Comments</i>	<i>Amount</i>
1.	Brill, Justin	5-1692	508 W. Wilton	Read out 10-27-15	969.54
2.	Brill, Mandi	5-1522	509 W. Waverly	Read out 09-04-15	110.25
3.	Burton, Summer	1-151	308 S. Kansas	No forward	507.15
4.	Davis, Heidi	6-1583	205 E. North	Read out 05-29-15	412.84
5.	DelaVega, Michael	7-1211	406 E. Lincoln	No forward	1,394.40
6.	Draper, Gloria Kay	2-1130	309 W. Washington	Deceased	357.24
7.	Evans, Christopher & Mae Wade	11-1057	309 W. Holme Lot 10	No forward	561.81
8.	Fessler, Dorothy	5-1701	512 W. Wilton Apt. 2	No forward	69.55
9.	Ford, Kylee	2-910	305 W. Main	Read out 07-13-15	432.64
10.	Hartwell-Morris, Kayla	6-214	603 N. State	Deceased	477.89
11.	Hinds, Tod	3-181	110 S. Graves	No forward	1,003.63
12.	Hjort, Erica	5-136	112 N. Graves	Read out 05-28-15	274.02
13.	Johnson, Angela	2-122	326 S. State	No forward	445.82
14.	Johnson, Mark	3-392	308 W. Main	No forward	306.16
15.	Johnson, Michael & Stephen Kirk	8-653	610 N. Second	No forward	592.37
16.	Kimbrell, Peggy	4-1282	405 W. Waverly	Read out 09-30-15	286.10
17.	Kirk, Miketo	1-374	107 S. Wabash	Read out 02-02-15	37.18
18.	Loftus, John	5-1572	606 W. Waverly	No forward	420.01
19.	Long, Laurie	7-306	410 N. Wabash	Read out 05-06-15	209.92
20.	Lozo, Carah	13-825	1014B Kennedy	No forward	224.18
21.	McGinnis, Natasha	5-1553	603 W. Waverly	Deceased	470.99
22.	McMullen, Chance	6-1016	511 N. Norton	Read out 10-23-15	176.71
23.	McMullen, Jeanette	10-993	708 W. Woodsfield	Read out 04-27-15	181.41
24.	Methot, Michael	6-1711	204 E. Waverly	No forward	1,446.30
25.	Minshall, Rita	5-1623	705 W. Waverly	Deceased	413.51
26.	Moul, Victoria	13-1362	1005A Ryan Circle	Read out 11-02-15	278.16
27.	Ninabuck, Kelly	8-1584	308 W. Warsaw	No forward	449.97
28.	Norman, Andrew	9-953	404 W. Crane Apt. 4	Read out 06-30-15	268.07
29.	Ohlert, Crystal	11-1055	309 W. Holme Lot 14	Deceased	46.65

30.	Peterson, Jordan	9-935	404 W. Crane Apt. 1	Read out 02-13-15	259.32
31.	Pierce, Brandon	8-541	510 N. Second	Read out 08-07-15	123.19
32.	Ridenour, Carissa	2-394	433 S. First	Read out 10-23-15	158.09
33.	Rojas, Brenda	13-420	110 S. State	No forward	603.67
34.	Speer, Morgan	1-376	107 S. Wabash	Read out 10-28-15	431.61
35.	Skrdlant, Desiray	5-244	308 N. Graves	Read out 02-27-15	80.89
36.	Smith, Shanna	13-570	1003A Kennedy	Read out 11-23-15	138.48
37.	Somers, Ashley	8-1641	211 W. Wilmington	No forward	142.58
38.	Stamey, Edward	4-635	304 N. Second	Read out 08-20-15	469.95
39.	Stoll, Justin	2-1631	312 Taft	No forward	654.45
40.	Tavares, Daryl	7-46	112 N. Wabash Apt. 3	No forward	94.78
41.	Ulmer, Clay & Dusty	6-661	207 N. Norton	Read out 06-15-15	178.49
42.	Welshans, Rhonda	2-341	325 S. First	No forward	321.36
43.	Wyatt, Dalene	13-1070	906 Quail Dr.	Read out 02-27-15	190.00
44.	Zimmerman, Greg	13-683	1008A Kennedy	Read out 09-08-15	425.45
		13-1413	1007B Ryan Circle		287.58
				TOTAL UTILITY	17,384.36
45.	Hoft, Amy	Weed & property abatement – 410 S. Second – assessed in 2015			2,746.60
46.	Reida Pest Control	Bulk water from April, 2015			5.65
47.	Whittenburg, Benjie	Street repair – 318 S. State from June, 2014			330.00
				GRAND TOTAL	20,466.61

Vote taken. Motion carried.

Jerry Jones asked about the Nex-Tech summer internship program. Chad confirmed that the City will be participating again this year beginning the first of June.

Jerry Jones asked whose responsibility it is to repair the curb at the corner of State and Lincoln. Dan Bainter said it is the property owner's responsibility to repair. Jerry then asked if the owner could apply for the curb replacement program and was told yes they can. Jerry also reported to the Chief of Police that there is a motorcycle that has been parking on the sidewalk on N. State Street.

Motion was made by Ron Briery and seconded by Chriss McDiffett to approve Resolution #5-2016, making additions and amendments to the City of Norton Employee Handbook and Norton Personnel Rules in reference to Article 9-5 of the current rules. This will eliminate the removal of disciplinary action items from personnel files after one year if no further disciplinary action has occurred in twelve months; disciplinary action items will remain in a personnel file permanently. Vote taken. Motion carried.

Ron Briery reported the Personnel Committee is working on a Resolution to develop a policy for severe weather and emergency closing of city departments.

Motion was made by Chriss McDiffett and seconded by Gary Lacy to approve Appropriating Ordinance #6 as a whole. Vote taken. Motion carried.

Motion was made by Ron Briery to adjourn. Council adjourned at 6:12 p.m.

ATTEST: _____
City Clerk

Mayor: _____
James L. Miller